

AGENDA

REGULAR MEETING OF THE BOARD OF DIRECTOR'S OF THE WEST STANISLAUS COUNTY FIRE PROTECTION DISTRICT

Date & Time: Monday, April 11, 2016 at 2:00 p.m.

Location: Fire District's Headquarters, Patterson Station
@ 344 W. Las Palmas Ave., Patterson, CA 95363

BOARD MEMBERS: Directors: Steve Pedrazzi (Chairman), Robert Kimball, Diana Haile, Jon Maring, and Jason Jasper

1. CALL TO ORDER:

2. PLEDGE OF ALLEGIANCE:

3. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA:

4. PUBLIC COMMENT:

Any person may address the District Board on any subject pertaining to District Business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code §54950 et seq.) and may be limited to five (5) minutes for any person addressing the Board. Please complete a "Request to Speak" form and submit it to the District Clerk.

5. CONSENT CALENDAR:

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

- 5.1. Approval of West Stanislaus County Fire Protection District's Board of Director's Meeting Minutes Of March 14, 2016.
- 5.2. Approval of Warrants for Expenses for the Month of March 2016.
- 5.3. Review and Possible Approval of the Financial Statement Report.

6. SPECIAL ANNOUNCEMENTS / PRESENTATIONS / GENERAL BUSINESS:

Dave Ramono the representative for the Diablo Grande Development Project will be attending meeting to answer any questions that the Board of Director's may have on Item 10.2.

7. OLD BUSINESS:

8. NEW BUSINESS:

9. CORRESPONDENCES – NON ACTION ITEMS (Incoming & Outgoing)

10. ITEMS FOR POSSIBLE BOARD ACTION AND / OR REVIEW

- 10.1 Appointment for Division Chief Gregory to Interim Fire Chief for West Stanislaus Co. Fire District.
- 10.2 Review and Possible Approval and or Direction from Board Regarding County SR-911 Subsidies for Fire Agencies for F/Y 2016-17. (Correspondence dated 03/23/16 from Stanislaus Co. BOS Office-Included) & (Correspondence dated 04/05/16 from Dick Gaiser, WSCFPD- Special Projects Coordinator)
- 10.3 Review and Possible Approval of the "Diablo Grande Fire Station Construction Outline of Phase One (1), Two and Three.

11. MONTHLY ACTIVITY REPORTS FOR FEBRUARY 2016

11.1 Fire Chief's Report

- a. Crows Landing Station Loan Update - Gregory
- b. SCBA – Grant Funding Update - Gregory

12. GOOD OF THE ORDER:

13. CLOSED SESSION:

- 13.1 a. Consult with District Counsel Concerning Potential Litigation (2 matters).
(Authorized Pursuant to Government Code Section 54956.9 (d) (2).
- b. Personnel Discussion – [Authorized pursuant to Government Code Sections 54956.9(d), 54954.5(e), & 54957] Update on Fire Chief Position Process

14 RETURN TO OPEN SESSION:

15. REPORT UPON RETURN FROM CLOSED SESSION (if applicable):

16. ADJOURNMENT:

West Stanislaus County Fire Protection District, in complying with the Americans with Disabilities Act (ADA), requests the individuals who require specific accommodations to access, attend or participate in the Board Meetings, due to disability, to please contact the Fire Chief at (209) 895-8130 at least 72 hours in advance of the scheduled meeting to ensure that the District may assist you.

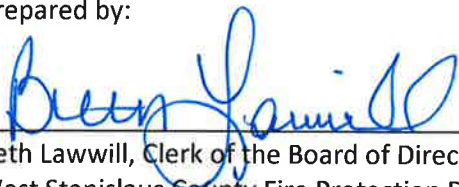
All West Stanislaus County Fire Protection District's public meetings are conducted in accessible locations. If you require American Sign Language interpreters, assisted listening devices, transportation to and from the meeting site or other accommodations to participate in the meeting, these may be requested by calling (209) 895-8130 no later than 72 hours in advance of the scheduled meeting time. Copies of documents used in this meeting are available in accessible formats upon written request.

Certification

I, Elizabeth Lawwill, Clerk to the Board for the West Stanislaus Fire Protection District, do hereby declare that the foregoing agenda for April 11, 2016 regular meeting of the Board of Directors of the West Stanislaus Co. Fire Protection District was posted on the door outside the District Headquarters on **Friday, April 8, 2016 @ 1:00 p.m.** In compliance with Government Code Section 54957.5. Any non-exempt writing or documents provided to a majority of the Board of Directors regarding any item on this agenda are available during normal business hours, for public inspection at Fire District headquarters office, located at 344 W. Las Palmas Ave., Patterson, CA 95363. A copy of this agenda is also available on the Fire District's Web-page; www.weststanfire.org

Prepared by:

Dated: April 8, 2016


Beth Lawwill, Clerk of the Board of Director's
West Stanislaus County Fire Protection District

BOARD MEETING MINUTES

REGULAR MEETING OF THE BOARD OF DIRECTOR'S OF THE WEST STANISLAUS COUNTY FIRE PROTECTION DISTRICT

Date & Time: Monday, March 14, 2016 at 2:00 p.m.

Location: Fire District's Headquarters, Patterson Station
@ 344 W. Las Palmas Ave., Patterson, CA 95363

BOARD MEMBERS: *Directors: Steve Pedrazzi (Chairman), Robert Kimball, Diana Haile, Jon Maring, and Jason Jasper*

1. **CALL TO ORDER:** Chairman Pedrazzi called the meeting to order at 1:59 p.m.
2. **PLEDGE OF ALLEGIANCE:** Was done by all attending.
3. **PUBLIC COMMENT:** None
4. **DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA:**
(Steve Pedrazzi, Robert Kimball, Diana Haile and Jon Maring)
Staff Attending: Interim Fire Chief Jeff Gregory, Secretary II Amy Best, Captain Rob Brooks, Captain Mike Ambrosino, Engineer Casey Zenger, Chief Keith Bowen, and Captain Paul Lara.
5. **CONSENT CALENDAR:**
 - 5.1 Approval of the West Stanislaus County Fire Protection District's Board of Director's Meeting Minutes on February 8, 2016.
 - 5.2 Approval of Warrants for Expenses for the Month of February 2016.
Report / check register for February 2016 was submitted for the Board's review and possible approval. Report starting with check #018332 and ending with check #018395 totaling \$120,869.79.
 - 5.3 Review and Possible Review of the Financial Statement.

Director Haile made the motion to approve items 5.1, 5.2 and 5.3. Director Kimball seconded this motion and was passed unanimously upon the following vote;
Ayes: Steve Pedrazzi, Robert Kimball, Diana Haile and Jon Maring
Noes: None
Absent: Jason Jasper
Abstained: None
6. **SPECIAL ANNOUNCEMENTS / PRESENTATIONS / GENERAL BUSINESS:**
 - 6.1 Every 15 Minutes was cancelled due to recent student trauma.
7. **OLD BUSINESS:**
 - 7.1 Interim Fire Chief Position- The City of Patterson wants to keep Jeff Gregory as the Interim Chief. Board agrees and asked to have it added to next month's Board Agenda.
8. **NEW BUSINESS:**

9. **CORRESPONDENCES – NON ACTION ITEMS (Incoming & Outgoing)**

10. **CORRESPONDENCES FOR POSSIBLE BOARD ACTION AND / OR REVIEW**

11. **MONTHLY ACTIVITY REPORTS**

1 1.1 **Fire Chief's Report**

1. Crows Landing Station- Sent copy of deed with Tim Huff and a check for permit fees was processed.
2. Capitol PFG- Loan to USDA was submitted 3/11/16. Loan is for the Crows Landing Station ONLY.
3. Exhaust System for both City Stations are done.
4. SCBA- We are trying to figure out our financing options.
5. Diablo Grande- Consultant is working on Phase 1 of Station. Legal description for property is currently being prepared.
6. Public Surplus- Diablo Engine was sold for \$5,500. Chief Gregory would like to surplus Engine 4. He will talk to Chief Bays.

12. **GOOD OF THE ORDER:**

- 12.1 The Board was notified of Westley-El Solyo Volunteer's Appreciation Dinner at Damasco's on March 19, 2016.
- 12.2 The Board was notified of Patterson Volunteer Fire Department's Appreciation Dinner at Damasco's on March 26, 2016.

13. **CLOSED SESSION:** Board went into closed session at 2:21 p.m.

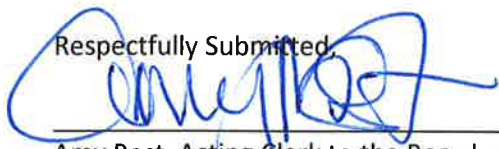
- 13.1 a. Consult with District Counsel Concerning Potential Litigation (2 matters).
(Authorized Pursuant to Government Code Section 54956.9 (d) (2).
- b. Personnel Discussion – [Authorized pursuant to Government Code Sections 54956.9(d), 54954.5(e), & 54957.

14 **RETURN TO OPEN SESSION:** Board returned into open session at 3:19 p.m.

15. **REPORT UPON RETURN FROM CLOSED SESSION (if applicable):**

16. **ADJOURNMENT:** With no further business the meeting was adjourned at 2:34 p.m.

Respectfully Submitted,



Amy Best, Acting Clerk to the Board of Director's
West Stanislaus County Fire Protection District

Dated: March 14, 2016



041116 - 10.2

CHIEF EXECUTIVE OFFICE

Stan Risen
Chief Executive Officer

Patricia Hill Thomas
Chief Operations Officer/
Assistant Executive Officer

Keith D. Boggs
Assistant Executive Officer

Jody Hayes
Assistant Executive Officer

March 23, 2016

1010 10th Street, Suite 6800, Modesto, CA
95354
Post Office Box 3404, Modesto, CA 95353-3404
Phone: 209.525.6333 Fax 209.544.6226

Chief Jeff Gregory
West Stanislaus Fire
344 W. Las Palmas Ave.
Patterson, CA 95363

Subject: County Subsidies for Fire Agencies

Dear Chief Gregory:

At the November 18, 2015 meeting of the Consolidated Emergency Dispatch Agency Commission, the Commission approved a new cost allocation methodology for use beginning in Fiscal Year 2016-2017. The new methodology is intended to address cost apportionment issues identified in the Matrix Report, providing a simplified calculation that more appropriately ties costs to service levels provided to each participating agency. You should receive information directly from Stanislaus Regional 911 (SR 911) to inform you of how this allocation methodology will be applied to your agency with the approved SR 911 budget for Fiscal Year 2016-2017.

With the change in allocation methodologies, SR 911 will also change the billing administration process to provide direct notification and billing of all participating agencies starting with Fiscal Year 2016-2017. The County has previously worked with SR 911 to subsidize dispatch costs for a number of fire agencies, which occurred as a part of the allocation calculation and was not fully disclosed through the budget process. This process led to inconsistencies in the level of subsidies provided to individual agencies throughout the County. The County will implement new policies and procedures starting with Fiscal Year 2016-2017 to provide for the consistent application of these policies across all participating agencies in the County.

To support a new process going forward, the County Chief Executive Office has developed recommendations to be considered by the Board of Supervisors to allow subsidies for all participating fire agencies equal to the percentage of unincorporated populations served by each fire agency. To receive a subsidy, each fire agency will need to submit a formal request that has been approved by your governing body. A summary of costs and population data for each fire agency is attached.

County Subsidies for Fire Agencies

March 23, 2016

Page 2

Recognizing that the SR 911 allocation change may present a significant impact to several agencies, the County will include a three-year phasing approach in situations where cities and fire agencies are not benefiting from corresponding reductions in law enforcement dispatch costs. Staff from the County Chief Executive Office will reach out to those impacted agencies to discuss the details of that process to ensure any outstanding issues are addressed in support of your annual budgeting process. Meetings with individual agencies will be coordinated through the County Fire Warden's Office and will commence upon approval of these recommendations by the Board of Supervisors in the next several weeks.

Please feel free to contact County Fire Warden Dale Skiles at 552-3866 or Assistant Executive Officer Jody Hayes at 525-5714 should you have any questions regarding the issues outlined in this letter. The details of this new funding process are still in development, and we appreciate your patience and support as we finalize these changes over the next several weeks. Thank you.

Sincerely,



Stan Risen
Chief Executive Officer

Attachment: Fire Agency Populations and Cost Allocation

cc: Dale Skiles, County Fire Warden
Jody Hayes, Assistant Executive Officer

Stanislaus Regional 911
Fire Agency Populations and Cost Allocation
 Incorporated/Unincorporated Populations

Service Partners	Total		Incorporated		Unincorporated		Total		Funded by City		County Subsidy	
	#	%	#	%	#	%	\$	%	\$	%	\$	%
MODESTO FIRE	209,852	95.3%	199,967	74.4%	9,885	4.7%	\$ 1,177,076	95.3%	\$ 55,446	4.7%		
CERES FIRE	54,335	74.4%	40,417	71.2%	13,918	25.6%	\$ 237,866	74.4%	\$ 60,930	25.6%		
STANISLAUS CONSOLIDATED	46,444	71.2%	33,050	100.0%	13,394	28.8%	\$ 166,224	71.2%	\$ 47,937	28.8%		
OAKDALE FIRE	20,545	100.0%	20,545	100.0%	-	0.0%	\$ 125,200	100.0%	\$ -	0.0%		
PATTERSON FIRE	20,413	100.0%	20,413	100.0%	-	0.0%	\$ 66,786	100.0%	\$ -	0.0%		
SALIDA FIRE	19,166	0.0%	-	0.0%	19,166	100.0%	\$ 59,432	0.0%	\$ 59,432	100.0%		
KEYES FIRE	10,936	0.0%	-	0.0%	10,936	100.0%	\$ 33,254	0.0%	\$ 33,254	100.0%		
HUGHSON FIRE	10,859	94.1%	10,220	639	5.9%	\$ 38,157	94.1%	\$ 2,245	5.9%			
NEWMAN FIRE	10,188	100.0%	10,188	100.0%	-	0.0%	\$ 28,814	100.0%	\$ -	0.0%		
OAKDALE RURAL FIRE	9,922	0.0%	-	0.0%	9,922	100.0%	\$ 37,139	0.0%	\$ 37,139	100.0%		
DENAIR FIRE	9,423	0.0%	-	0.0%	9,423	100.0%	\$ 16,928	0.0%	\$ 16,928	100.0%		
BURBANK-PARADISE FIRE	8,349	0.0%	-	0.0%	8,349	100.0%	\$ 62,716	0.0%	\$ 62,716	100.0%		
WEST STANISLAUS FIRE	7,859	0.0%	-	0.0%	7,859	100.0%	\$ 37,694	0.0%	\$ 37,694	100.0%		
TURLOCK RURAL	5,038	0.0%	-	0.0%	5,038	100.0%	\$ 20,211	0.0%	\$ 20,211	100.0%		
WOODLAND FIRE	4,699	0.0%	-	0.0%	4,699	100.0%	\$ 20,535	0.0%	\$ 20,535	100.0%		
WESTPORT FIRE	2,726	0.0%	-	0.0%	2,726	100.0%	\$ 11,470	0.0%	\$ 11,470	100.0%		
MTN VIEW FIRE	2,398	0.0%	-	0.0%	2,398	100.0%	\$ 8,510	0.0%	\$ 8,510	100.0%		
Total	453,152	73.9%	334,800	118,352	26.1%	\$2,148,012	77.9%	\$474,447	22.1%	\$1,673,565	22.1%	

Population counts derived from the 2010 Census. Costs taken from the Approved 2016-2017 Budget cost distribution worksheet, calculated using 75% Fixed Post/25% CAD incident count allocation methodology (cost percentages will not directly correlate to population percentages in total).

April 5, 2016

To: Board of Directors

West Stanislaus County Fire Protection District

From: Dick Gaiser, Special Projects Coordinator

Re: Charges for Fire Dispatch

Board Members and Staff:

The idea of the county charging for fire dispatch has evidently again reared its ugly head again.

The history:

Prior to the advent of State of California mandated 9-1-1, many of the fire agencies in Stanislaus County were dispatched by the then, County Fire Department located at 929 Oakdale Road in Modesto. The only fire agencies that were not dispatched by that agency were as follows:

Modesto City: Dispatched by their own communications personnel that did both their Police and Fire Dispatch.

City of Turlock: Dispatched by their own communications personnel that did both their Police and Fire Dispatch.

City of Oakdale: Oakdale City Fire Department dispatched themselves as well as the Oakdale Rural Fire District and the Valley Home Fire District.

Empire Fire District: Dispatched themselves.

West Stanislaus: Contracted with a private answering service to dispatch the District as well as the Cities of Patterson and Newman.

All other fire agencies in the county were dispatched by county fire prior to 1978, partially funded no doubt by the less than county wide fire service fund and the county general fund.

After state law mandated that all public emergency agencies be dispatched through a 9-1-1 system, (about the same time as Prop 13 was passed in or around 1978, Stanislaus County needed to place in service a central dispatch system to meet the requirements of State Law.

Sometime in that period of time, the County Administration asked all the fire agencies to a meeting that was held at the Oakdale City Council Chambers on North Third Street in the City of Oakdale. Gardner Hutchins, the Assistant County Administrator under County Administrator George Gaekel, addressed the meeting and basically told all the fire districts that there would be no charge to them for dispatch if they joined the county system, reason being that it would be a more simple system than the existing system, keeping costs down and it would be a system that

would provide a quicker dispatch to emergencies than that existing system which would require all calls to be relayed to those satellite dispatch systems.

Consequently, a new system was put in place, which combined the dispatch centers of the County Sheriff's Office, the County Fire Office, and the City of Modesto police and fire. However, the fire agencies that were not dispatched by County Fire (West Stan, Oakdale City, Oakdale Rural, Valley Home, and Empire) did not switch to Central Dispatch.

A few years later, West Stanislaus was faced with the problem of increased phone line costs, less revenue as a result of property tax reform, and a dwindling staff of the phone answering service, made the switch to free central dispatch. Oakdale City, Oakdale Rural, and Valley Home made the change a few years later, and when Empire Fire District joined the Consolidated Fire Department, they switched to Central Dispatch.

In the late 1990's, the County pushed to start charging fire districts for dispatch, but the district's prevailed and the county tapped into Prop 172 funds to fund the gap, and of course that hurt the DA's and Sheriff's funding. That brings us to the present.

Bill Ross says that the Salida Chief, Dale Skiles, has a letter stating the "no charge" to fire districts issue, but I have yet to see the letter. If we cannot produce a letter, there may be a couple of fire chiefs besides myself that recall the meeting in Oakdale, but not enough to count on one hand. Hopefully we can make our point and the Board of Supervisors will back us.

Fire Station Construction Program

Step One:

1. World Prepares Phase 1 Site Assessment on Fire Station Site:
 - a. Phase 1 is Underway at World's Cost; and,
 - b. Expect Report Next Week (3/21).
2. World Pays William Ross Bill Unpaid Remainder (\$7,273.70) by Reduction in WSFPD Fees due World for Site (\$200,000 - \$7,273.70 = New amount \$192,726.30);
3. World Provides Preliminary Title Report to WSFPD for Fire Station Site:
 - a. Have Order Title Report at World's Cost; and,
 - b. Should have ready for District Review Next Week (3/21).
4. World Dedicates Fire Station Site to WSFPD. Northstar Engineering is currently preparing the description for the Deed;
5. WSFPD to Reimburse World at \$1,000 per Building Permit issued until \$192,726.30 Purchase Price is paid off;
6. WSFPD authorizes issuance of 100 additional building permits (above 500) exclusively to World to be used at World's discretion; and,
7. Goal to complete transfer of site – April 15, 2016.

Step Two:

1. North Star Engineering and Tim Huff prepare plans to upgrade existing Interim Fire Station:
 - a. Concrete or asphalt approach to station (Northstar to Prepare – World Pays);
 - b. Upgrade electric to 200 amp service;
 - c. Add exterior lighting;
 - d. ADA path of travel and parking added to site;
 - e. Interior bathroom and storage room inside station
 - i. b. through e. by Huff (\$5,850)
 - ii. WSFPD hires Huff and reduces Purchase Price to World from \$192,726.30 to \$186,876.30; and,
 - f. World confirms ongoing use of house/commitment to provide housing;
2. Upon Completion of Improvements, building permit level raised from 500 to 600 not counting the 100 lots exclusively for World from Step One (item 6); and,
3. WSFPD to Reimburse World at \$1,000 per Building Permit issued until \$186,876.30 Purchase Price is paid off (supercedes Step One (item 5)).

Step Three:

1. Huff prepares design study for Permanent Fire Station (\$8,000):
 - a. WSFPD pays Huff;
 - b. WSFPD reduces Purchase Price to World from \$186,876.30 to \$178,876.30; and,
 - c. North Star Engineering assists Huff with Task (World pays).
 2. When Design Study is complete and acceptable, WSFPD Huff hired by WSFPD with Building Fees;
 3. World agrees to increase Fire District Fee to \$1.00 per square foot for all future lots at Diablo Grande currently owned by World (1,619 future lots and about 66 existing lots). This should generate about \$4,200,000 in Fire Fees in addition to fees already collected from approximately 500 permits previously issued and additional 62 for mapped lots owned by others;
 4. World agrees to be bound to deliver road, water and sewer to Fire Station site concurrent with Fire Station construction; and,
 5. Fire District removes building permit limitation and constructs station on its schedule.
-

PACK, 2 CYLINDERS, MASK			
	QTY	PRICE / FULL PACKAGE	TOTAL
PATTERSON	13.00	6,415.84	115,485.12
NEWMAN	18.00	6,415.84	83,405.92
WEST STANISLAUS	61.00	6,415.84	391,366.24
			590,257.28
RIC			
	QTY	FULL PACKAGE	TOTAL
PATTERSON	1.00	3,322.00	3,322.00
NEWMAN	2.00	3,322.00	6,644.00
WEST STANISLAUS	3.00	3,322.00	9,966.00
			\$19,932.00

TOTALS PER AGENCY

PATTERSON	S.C.B.A.'S	R.I.T. BAG TOTAL (LESS TAX)	10% TAX (7.625)	GRAND TOTAL IF AFG
NEWMAN	\$115,485.12	\$118,807.12	11,880.70	GRANT APPROVED
WEST STAN	\$83,405.92	\$90,049.92	9,049.90	12,786.60
	\$391,366.24	\$401,332.24	40,133.22	9,739.95
				43,193.38
		\$610,189.28		
		TAX	46526.91	
		\$656,716.19		

GRAND TOTAL IF GRANT NOT APPROVED

041116

11.1